

Bantock Primary School – COVID-19 Testing Privacy Statement

Ownership of the Personal Data

To enable the Covid-19 testing to be completed at Bantock Primary we need to process personal data for staff and pupils taking part, including sharing of personal data where we have a legal obligation. Bantock Primary is the Data Controller for the data required for processing the tests and undertaking any actions which are needed by the school / college to ensure we meet our public health and safeguarding legal obligations.

Personal data relating to tests for pupils [Section 175 of the Education Act 2002 for maintained schools.

Personal Data relating to staff is processed under the legitimate interest of data controller to ensure we can minimise the spread of COVID in a timely manner and enable us to continue to deliver education services safely and securely.

If you decline a test, we record your decision under the legitimate interest of the Bantock Primary School in order to have a record of your decisions and to reduce unnecessary contact with you regarding testing.

The processing of special category personal data is processed under the provisions Section 9.2(i) of GDPR, where it is in the public interest on Public Health Grounds. This data is processed under the obligations set out in Public Health legislation (Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI)) which allows the sharing of data for COVID related purposes and where it is carried out by Mrs Sohi – School Business Manager and Mr Thomas - Deputy Headteacher.

Data Controllorship is then passed to the Department for Health and Social Care (DHSC) for all data that we transfer about you and your test results to them. For more information about what they do with your data please see the Test and Trace [Privacy Notice](#). The establishment remains the Data Controller for the data we retain about you.

Personal Data involved in the process

We use the following information to help us manage and process the tests:

- Name
- Date of birth (and year group)
- Gender
- Ethnicity
- Home postcode
- Email address
- Mobile number
- Unique barcode assigned to each individual test and which will become the primary reference number for the tests
- Test result
- Parent/guardians contact details (if required)

We will only use information that is collected directly from you specifically for the purpose of the tests, even if you have previously provided us with this information.

How we store your personal information

The information will only be stored securely on local spreadsheets in school/college whilst it is needed. It will also be entered directly onto DHSC digital services for the NHS Test and Trace purposes. Bantock Primary will not have access to the information on the digital service once it has been entered.

Processing of Personal Data Relating to Positive test results

The member of staff, pupil, student or parent (depending on contact details provided) will be informed of the result by the Bantock Primary and advised how to book a confirmatory test.

We will use this information to enact their own COVID isolation processes without telling anyone who it is that has received the positive test.

The information will be transferred to DHSC, who will share this with the NHS, GPs, PHE and the Local Government will use this information for wider test and trace activities as well as statistical and research purposes.

This information is processed and shared under obligations set out in Public Health legislation under Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI) which allows the sharing of data for COVID related purposes.

This information will be kept by the Bantock Primary for up to 14 days and by the NHS for 8 years.

Processing of Personal Data Relating to Negative test results

We will record a negative result and the information transferred to DHSC, NHS, PHE and the Local Government who will use the information for statistical and research purposes.

This information is processed and shared under obligations set out in Public Health legislation under Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI) which allows the sharing of data for COVID related purposes.

This information will be kept by the school/college for up to 14 days and by the NHS for 8 years.

Processing of Personal Data relating to declining a test

We will record that you have declined to participate in a test and this information will not be shared with anyone.

Data Sharing Partners

The personal data associated with test results will be shared with

- DHSC, NHS, PHE – to ensure that they can undertake the necessary Test and Trace activities and to conduct research and compile statistic about Coronavirus.
- Your GP – to maintain your medical records and to offer support and guidance as necessary
- Local Government to undertake local public health duties and to record and analyse local spreads.

Your Rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at dpo@bantockprimaryschool.co.uk/01902 558710 and Aston Street, Pennfields, Wolverhampton, WV3 0HY if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at [bantockprimaryschool.gov.uk/01902](mailto:dpo@bantockprimaryschool.co.uk/01902) 558710

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

I have read and understood the COVID-19 Testing Privacy Statement

		Signature	Date
1.	AUJLA Baldes	B Aujla	22\01\21
2.	AUJLA Gursharon	G Aujila	21.1.21
3.	BANSAL Virinder		
4.	BOWYER Michael	M Bowyer	22/01/2021
5.	BOYDELL Ashleigh	LOA	
6.	CAMPBELL Coreen		
7.	CHAPPELL Karen	K Chappell	22\01\21
8.	CHRISTIE Barbara	B Christie	22/01/2021
9.	COLLINS Mellisa	M Collins	22.012021
10.	COOPER Debra	DCooper	25.1.21
11.	CRAZE Luke	L.Craze	22.1.21
12.	EDWARDS Rebecca	R Edwards	22.01.2021
13.	ELLIS Sarah	S Ellis	22.01.2021
14.	FROST Christina	c.Frost	25/01/21
15.	FULLARD Daniel	D Fullard	22.1.2
16.	GULASOVA Nikola		
17.	JHALLI Reena	R Jhalli	21.2.21
18.	KAMBO Natasha		
19.	KHAN Ameena	Am.Khan	22.01.21
20.	KHAN Anjum	A Khan	22.1.21
21.	KHAN Shabnam	S.Khan	22.01.21
22.	LEGG Harley	H Legg	22.1.21
23.	LEWIS Emma		
24.	McENTEE Rachel	R McEntee	22.1.21
25.	MEHNGRA Sarbjit		
26.	MIRZA Rhasina	R Mirza	25.1.21
27.	NEWTON Nicola	NNewton	22/01/21
28.	NOCK Emily	ENock	22/1/21
29.	PATEL Bharti	B.Patel	22/1/21
30.	PEATE Louise	L Peate	24.1.2021
31.	PENN Hannah	H Penn	22.1.21
32.	PICKFORD Liz	L Pickford	24.1.21
33.	PISLARIU Mihaela-Bibiana	M Pislariu	25.01.21
34.	RAM Kuldip	K. Ram	24/01/2021
35.	SARAI Harvey	H sarai	22.1.21
36.	SHILVOCK Jodie	JShilvock	22.1.21
37.	SIDHU Sukhraj	S.K.Sidhu	25.01.21
38.	SIMKIN Thomas		
39.	SMITH Mel	M Smith	24.01.21
40.	SOHI Anita	A Sohi	22.01.21
41.	STUBBS Oliver	O Stubbs	22.01.21
42.	THOMAS Jez	J Thomas	22.1.21
43.	WESTWOOD Christina	LOA	
44.	WHYATT Harriet	H Whyatt	24.01.21
45.	KAUR Baljinder - LTA	B Kaur	22.01.21
46.	SWAMI Bindia - LTA	B Swami	22.01.21
47.	TIPPING Louise - LTA	L Tipping	22.01.21
48.	OBOH Linda - LTA	L Oboh	22.01.21
49.	OSWU Margaret - Cleaner	M Owusu	22/01/2021
50.	KUMARI Santosh - Cleaner	S Kumari	22/01/2021
51.	JONES Madeleine - Cleaner	M Jones	22/01/2021
52.	RANI Anundhari - Cleaner	A Rani	22/01/2021
53.	ROBINSON Eleanor - Cleaner	E Robinson	22/01/2021